

## NOTICE FOR ANNUAL GENERAL MEETING FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2020

NOTICE is hereby given that 29<sup>th</sup> Annual General Meeting of Ruby General Hospital Limited will be held on Saturday 19<sup>th</sup> December, 2020 at 9:00 AM IST through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM") to transact the following business:

### ORDINARY BUSINESS

1. To receive, consider and adopt the Audited financial statements of the company for the financial year ended 31<sup>st</sup> March, 2020 and Reports of the Auditor's and Directors hereon.
2. To appoint M/S B. K. Dugar & Associates, Chartered Accountant as Statutory Auditor of the company for one year and fixing of their remuneration. If thought fit, to pass with or without modification the following resolution as ordinary resolution.  
"RESOLVED that pursuant to provision of Sec 139(1) and other applicable provision of the companies Act.2013 and rules made there-under, M/S B. K. Dugar & Associates, Chartered Accountants (Membership No. 053562) be and is hereby appointed as Statutory Auditor of the company from conclusion of this Annual General Meeting to conclusion of next Annual General Meeting (30<sup>th</sup> AGM) on such remuneration as may be determined by the Board of Directors in consultation with auditor".
3. To appoint a director in place of Mrs. Manjusha Dutta (DIN No.07434632) who retires by rotation and being eligible offers herself for re-appointment.

Place: Kolkata

By Order of the Board of Director

sd/-

Date: 17<sup>th</sup> November, 2020

*Arindam Samanta*

**Registered Office:**

Kasba Golpark, E. M. Bypass  
Kolkata-700107

Director  
(DIN No. 02495714)

Important Notes:

1. In view of the continuing Covid-19 pandemic, The Ministry of Corporate Affairs (“MCA”) has vide its circular dated 5<sup>th</sup> May 2020, read with circulars dated 08<sup>th</sup> April 2020, 13<sup>th</sup> April 2020 and other relevant circular (Collectively referred to us “MCA” Circulars) permitted the holding the Annual General Meeting (AGM) through VC/OAVM, without the physical presence of members at a common venue. In compliance with the provision of Company Act 2013 (“Act”) and MCA Circulars, the AGM of the Company is being held through VC/OAVM.
2. Pursuant to the provisions of the Act a member is entitled to attend and Vote at the AGM is entitled to appoint a proxy to attend and vote on his /her behalf and proxy need not be member of the company. Since this AGM is being held pursuant to the MCA circulars on AGM through VC/OAVM physical attendance of members has been dispensed with. Accordingly the facility for appointment of proxies by the members will not be available for the AGM and hence the proxy form and attendance slip are not annexed to this notice.
3. Corporate Members intending to authorize their representative to attend the meeting are requested to send a scanned certified copy of the Board Resolution (PDF Format) authorizing the representative to attend and vote on their behalf at the meeting. The Said Resolution/Authorization shall be sent the Scrutinizer by email through its registered email address to [rubyfinance@rubyhospital.com](mailto:rubyfinance@rubyhospital.com) with a copy mark to [csmukeshc@gmail.com](mailto:csmukeshc@gmail.com) .
4. In case of joint holder attending the meeting only such joint holder who is higher in the order of the names will be entitled to vote.
5. Members are required to send their registered email ID to the company mail [rubyfinance@rubyhospital.com](mailto:rubyfinance@rubyhospital.com) which will be treated as registered email of the members for future communication/ correspondence to be sent to them by the company.
6. Please note that company has registered itself with NSDL (depository participant ISIN: INEOEKB01019) enabling the members to dematerialize their physical share certificates. The company has appointed M/S ABS Consultant Pvt.Ltd (SEBI Registered RTA). 99, Stephen House, 6th Floor, 4, B.B.D.Bag (East), Kolkata-700001(Contact No. 9339384226, email ID: [absconsultant99@gmail.com](mailto:absconsultant99@gmail.com)), Registrar

and Transfer Agent (RTA) both for physical shares transfer as well as transfer of share through DMAT.

7. The Board of Directors has appointed Mr. Mukesh Chaturvedi, practicing Company Secretary as a Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
8. The, Scrutinizer shall, within a period not exceeding two (2) working days from the conclusion of the e- voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and will make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
9. The Results declared along with the Scrutinizer's Report(s) will be available on the website of the company within two (2) days of passing of the resolutions.

#### EXPLANATORY STATEMENT

The Company has opted for e-voting process for the Annual General Meeting. The Schedule of events for e-voting is detailed out as follows: -

Date of Completion of Dispatch	24 <sup>th</sup> November'2020
Cut Off Date	12 <sup>th</sup> December'2020
Remote e-Voting Start Date	16 <sup>th</sup> December'2020
Remote e-Voting Start Time	10 A.M.
Remote e-Voting End Date	18 <sup>th</sup> December'2020
Remote e-Voting End Time	5:00 P.M.
Date of AGM	19 <sup>th</sup> December'2020
AGM Start Time	09:00 A.M. (IST)
Contact Person of the company (Coordinating for e-voting)	Arindam Samanta
Designation	Director
Contact No.	9903043815
Email address	arindam682004@yahoo.com

Process for e voting will be sent to you at your registered email / mailing address in due course.

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